2024 Impact100 Genesee County Grant Application

GENERAL INFORMATION

1. **Legal name of the organization**

2. **Organization website URL**

3. **CEO/Executive Director's name, email address & phone number**

4. **Primary Contact's name, title, email address, & phone number**

5. **Please provide the mission statement for your organization.**

6. **Please describe the primary program(s) in support of your mission statement.** (200 words max)

7. **Please provide a brief history of your organization.** (200 words max)

8. **Is your organization affiliated with a regional or national parent organization?** *(Yes/No)*

    8a. If yes, please provide a brief description of your affiliation. (200 words max)

9. **Please provide information about your current staffing levels.**

Full-time Employees:

Part-time Employees:

Volunteers:

10. **Please provide a list of your board members and their role/affiliation or provide a URL that links to the information.**

11. **Do you have board meetings a minimum of once per quarter where meeting minutes are kept and financial information is disclosed?** *(Yes/No)*

12. **Do you have conflict of interest policies for board members?** *(Yes/No)*

13. **Do you have a whistleblower policy?** *(Yes/No)*

14. **Please describe the diversity of your board of directors, leadership team, and the population that will be served by the project.**

The word "diversity" can mean different things to different people. We've defined it broadly to consider elements of human difference with a focus on populations that have been – and remain – under-resourced including Racial and Ethnic groups, People with disabilities, Women, LGBTQ populations, etc.

15. **Do you have a Diversity, Equity, and Inclusion (DEI) Policy, Statement, or Vision?** *(Yes/No)*

15a. **If yes, please share it below.**

PROJECT INFORMATION

16. **What is the name of the program or project for which you are requesting grant funding?**

17. **Please highlight which category best describes the focus area for your program or project.**

Arts & Culture – Programs that foster greater exposure or participation in arts, arts education, and culture.

Children & Families – Programs that strengthen and enhance the lives of children and families, including seniors.

Education – Programs that expand or improve learning, for children and/or adults.

Environment, Preservation, Recreation & Animal Welfare – Programs focused on conservation, preservation, or improvement of natural resources; parks and recreation; agricultural sustainability; environmental education; climate action; and animal welfare.

Health & Wellness – Programs that improve people's mental and/or physical well-being and foster healthy living habits.

18. What secondary category best describes the focus area of your program or project?
Please select the next best category that describes the focus area of your program or project. It should be different than the category selected in the previous question.

19. Please highlight which statement best describes the nature of your program or project.

- New program or project – something we have not done before
- Expansion of existing program or project – brings in a new client population or a new location or adds new services to current clients
- New or expanded collaboration
- Allows us to continue to provide program or project services to our clients for another year

20. Please summarize your program or project in one sentence.

21. What need in the community is being addressed by your program and project and why is this need not met by existing services? (200 words max)

22. What will you implement to address this need? Please be specific in your project proposal with activities, actions, who will implement, and a timeline to execute. (200 words max)

23. Who and how many will benefit from the implementation of your proposal? (200 words max)
Describe the community(ies) to be served, including the geographic location, the populations, including anyone who is traditionally underserved.

24. **What are the expected outcomes for the beneficiaries as a result of the implementation of your proposal?** (100 words max)
Please include how the project and its impact will be assessed. Examples of outcomes are: changes in behavior or condition that reflect a positive impact.

25. **How will project or program success be defined and measured? Please be as specific as possible and include metrics.**

26. **If awarded the grant, will all grant funds remain in Genesee County?** *(Yes/No)*

   26a. If no, please describe approximately what percentage of funds will be used in Genesee County and which additional counties will be served.

27. **How will this grant change how your organization and/or program operates today?**

28. **Provide the budget for the program or project, including timing of when each expenditure would be complete. If the budget is greater than the grant amount, please asterisk all components to be funded by Impact100 Genesee County.**
   PLEASE UPLOAD OR ATTACH GRANT BUDGET TEMPLATE EXCEL SPREADSHEET TO EMAIL

29. **Considering your project/program plan, what is the timeline for spending the Impact100 funds? Please place an "X" next to the appropriate time.**

   1-6 months

   7-12 months

   13-18 months

   18-24 months

30. **If awarded the Impact100 Genesee County grant, how will you sustain the program or project after the funds are spent?**

31. **If the project or program is a collaborative effort, please provide specifics and list all partners.**

FINANCIAL INFORMATION

32. **Please list your organization's top 5 funding sources and amounts for the current and prior year.**

Source	Amt. Last Full FY	Amount YTD	# of YTD Months

33. **Have there been any significant changes in your top funding sources in the past 18 months?** *(Yes/No)*

    33a. **If yes, please explain.** (100 words max)

34. **Are there any important contracts (lease agreements, partnerships, etc) that will be expiring soon?** *(Yes/No)*

    34a. **If yes, please describe and explain the expected impact to your organization.**

35. **Do you use a line of credit?** *(Yes/No)*

    35a. **If yes, please describe how the line is used and how much is outstanding.** (100 words max)

36. Within your organization, is accounting handled internally? *(Yes/No)*

    36a. If yes, how many people are involved in the accounting function in your organization?

    36b. If no, please describe how accounting functions are completed.

37.   Do you prepare your own financial statements? *(Yes/No)*

    37a. If no, who prepares your financial statements?

38. Are your financial statements audited or reviewed by an outside entity? *(Yes/No)*

39. Please attach the most recent 2 years of IRS Form 990 that were filed..

40. Please attach your organization's most recent full year and previous 2 years Financial Statements. This includes Income Statement, Balance Sheet, & Cash Flow statement or Audit Package. Only 2 full years are required, but 3 years are preferred. Audited or reviewed statements are preferred.

GRANT CONFIRMATIONS

41. Please confirm that grant funding will not be used for any of the following: debt reduction; relief of operating deficits; interim or bridge funding; fraternal, sectarian, partisan, legislative or political purposes; fund drives; annual appeals; fundraising events; general capital campaigns unrelated to the specified program or project. Please type "Confirm".

42. Please confirm that if you are awarded a grant by Impact100 Genesee County, you agree to use all grant funds exclusively for the specific program or project identified in your application and in accordance with the program or project budget submitted with your application. You

further understand and agree that if you use any grant funds for a program or project not identified in your application, or if you use any grant funds for purposes not identified in the program or project budget submitted with your application, Impact100 Genesee County may require you to repay all such grant funds and may cancel future funding. Please type "Confirm".

43. We certify that to the best of our knowledge, the statements contained in this application are true, accurate, and complete. Please type "Confirm".

44. In the event of questions regarding your application, who can we contact?

45. Contact email & phone number

PLEASE SEND ANY QUESTIONS TO
information@impact100geneseecounty.org